All students at Rice University are required to have insurance coverage compliant with the Affordable Care Act. For insurance purposes, students are categorized into two groups: EXEMPT and NON-EXEMPT (from the Rice International Student Insurance Policy).

**EXEMPT STUDENTS**

**ENROLL IN AETNA INSURANCE**
Instructions:
1. Student completes enrollment application via student health insurance website
2. Aetna processes the enrollment form.
3. Student is responsible for paying the premium through their Rice student bill.

**WAIVE COVERAGE**
Instructions:
1. Student completes waiver application with insurance that meets the Rice waiver requirements
2. Application will be audited by Aetna
3. Student will receive email from Aetna confirming whether waiver was approved or denied.
4. Students with approved waivers will have a credit within 3-5 business days reflected on students account within 5 business days.
5. For questions regarding denied waivers or account updates, please email: studentinsurance@rice.edu

**NON-EXEMPT STUDENTS**

**ENROLL IN SAS COVERAGE**
Instructions:
1. Student completes SAS enrollment application
2. SAS sends Rice the confirmed enrollment list.
3. Students Insurance will update the student’s Rice account to reflect the SAS waiver credit.
4. If the SAS waiver credit is not applied to your account after 5 business days, contact Student Insurance or OISS.

Exceptions to enrolling in one of the two approved plans are made only if supporting documentation provided to OISS demonstrates:
1) The student is no longer on a Rice-sponsored F-1 or J-1 student visa
2) The student is a government-sponsored student with insurance benefit
3) The student is currently residing abroad engaging in approved research/study abroad

*If waiving coverage, your insurance must still meet the requirements to be approved.*

Do you still have questions??

Contact Student Insurance: Contact OISS:
Email: Email: oiss@rice.edu studentinsurance@rice.edu Phone: 713-348-6095 Phone: 713-348-5544